

## **JOB DESCRIPTION**

**Job Title:** Young Adult support worker.  
**Lay Employee in the** Trent Valley Circuit  
**Location:** Trinity Methodist Church – Long Eaton  
**Responsible to:** You will be employed by Trinity Methodist Church and will be under the supervision your line manager.

**Purpose and Objectives:** To reach more young adults and their families. To grow and nurture young adults in conjunction with young families in contact with the church to develop support and enable them to faith within Trinity.

### **Main Responsibilities**

- Working in partnership with the minister and church community, set up and develop initiatives which offer "belonging" to young adults and their families.
- Support the Sunday morning "Ignite", fellowship groups and other links with young adult families. To support the integration of the young people into the church
- To be a role model for the teenage to twenties group in the church.
- Appraise and review initiatives set up and activities undertaken, and change where necessary the action and focus of work after discussion with, and agreement, from the management group.
- Support the overall vision of an open and inclusive Christian centre.
- Attend Church Council meetings to report on progress as needed
- Keep adequate records of contacts and of work undertaken.
- To develop your own knowledge expertise and understanding of the needs of young adults in the area
- Determine priorities for the work.
- Prepare a personal development plan
- Ensure good communications between all the 'stakeholders' (groups and networks) involved.
- Any other duties and responsibilities, identified by the supervisor as are within your capabilities and level of responsibility, in order to meet the needs of the church.

- Appointment will be subject to a satisfactory Enhanced Disclosure & Debarring Service (DBS) disclosure.

## EXAMPLE 2 PERSON SPECIFICATION

Attributes	Essential	Desirable	Method of Assessment
<b>Education &amp; Training</b>	Appropriate undergraduate Diploma or Degree, level 4 NVQ or equivalent	A recognised Biblical, theological or practical mission qualification	Q
<b>Proven Ability</b>	Able to adapt work and working style to suit the Church environment		A, I
	<i>Practical evangelism or outreach to church and non-church members</i>		A, I
<b>Special Skills, Knowledge &amp; Responsibilities</b>	Has an understanding of the needs, pressures, concerns and hopes of the young adult age group		I
	<i>Able to supervise volunteers</i>		A, I
		Able to lead Worship	A, I
		Able to use Word, Power Point, spreadsheets	E
<b>Special Qualities or Aptitudes</b>	Able to relate effectively to a wide spectrum		A, I
	Able to communicate effectively in person and in writing		A, I
	Able to motivate self and others	Able to set and work to goals without direct supervision	A, I
	Able to present a strong Christian example	Able to contribute effectively to a team	A, I
		Able to adapt to changing priorities and circumstances	I

<b>Any Other Requirements</b>	Willingness to understand and engage with Methodism and be subject to its discipline		I
	Satisfactory Disclosure from the DBS		DBS Clearance

A – Application form; I – Interview; E – Exercise; Q – proof of qualification (certificates or transcripts)